

# Respondus LockDown Browser for ALEKS Setup

These steps must be done on the device (computer, laptop, or tablet) with a working microphone and web camera that you will be using to take your proctored ALEKS assignments. Repeat the steps for each appropriate device, if you do not know which device will be available for you to use on the day of the proctored assignment.

**Complete the steps well in advance of the assignment day. Your instructor may not be able to help you with these steps on the class day. The deadline for your assignment will not be moved back because you were not able to complete these steps. If your technology is not setup on the class day on time, then you will earn a zero.**

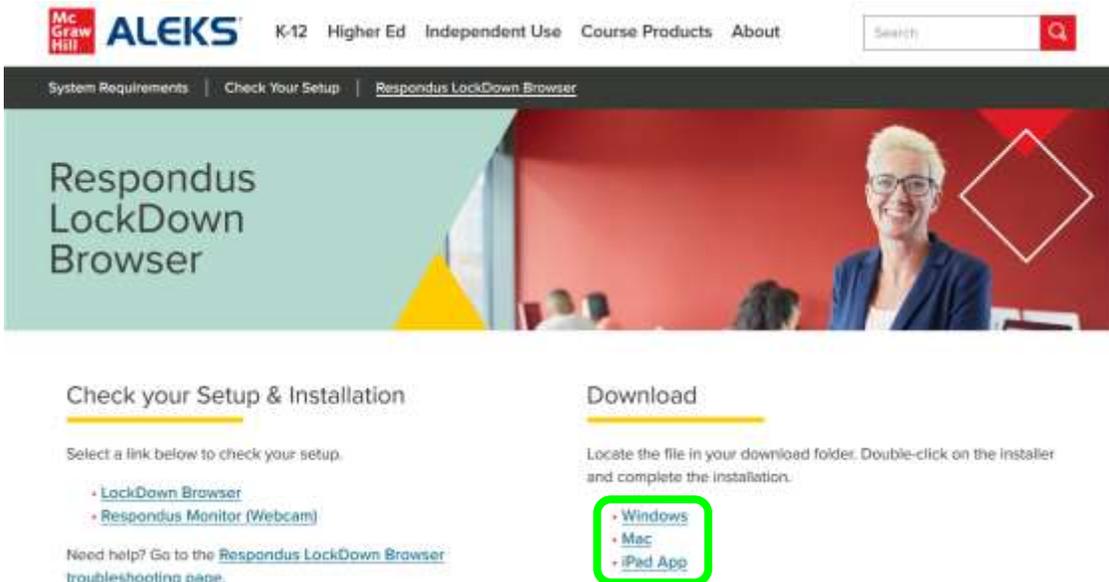
Start the steps now and if you have questions or difficulty completing the steps, then contact: **Student Technology Services** by calling the Student Help Desk at 512-223-4636 and select **option 8**.

## Steps

1. **DO NOT** attempt these steps on a Chromebook or Linux device, this LockDown Browser software is not compatible with those devices. Contact your instructor for directions about ACC Online Live Proctoring.
2. The testing software must be downloaded and installed on device(s) you will use. If the device(s) do not personally belong to you, make sure you have permission (administrative rights) to install the software. ACC iPad users will need to create a new Apple ID. <https://instruction.austincc.edu/tech/knowledge-base/create-new-apple-id/>
3. Apple devices must use Google Chrome as the internet browser, **NOT the default Apple Safari browser**, to complete these steps and for testing. If you are using an Apple device you need to download and install the Chrome browser, then use Chrome to access the internet and perform the remaining steps in this process.
4. Go to the ALEKS webpage below, then click on the type of device you are currently using to download the file.

[https://www.aleks.com/support/lockdown\\_system\\_requirements](https://www.aleks.com/support/lockdown_system_requirements)

	<b>Windows</b> (computer, laptop, or tablet with a Windows operating system)
	<b>Mac</b> (Apple computer, laptop, or tablet with a Mac operating system)
	<b>iPad App</b>



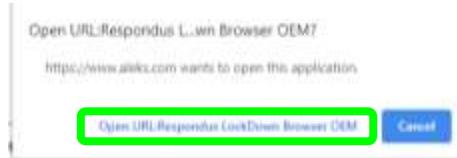
5. Once the appropriate LockDown Browser file is downloaded, the installation may automatically start (depending upon your computer settings). If you do not see a box popup about starting the installation, then you will need to locate the LockDown Browser file in your list of downloaded files and open the file to install the software.

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- After the installation process appears to be complete. Check the LockDown Browser is installed by selecting **Respondus Monitor (Webcam)** on the same webpage.

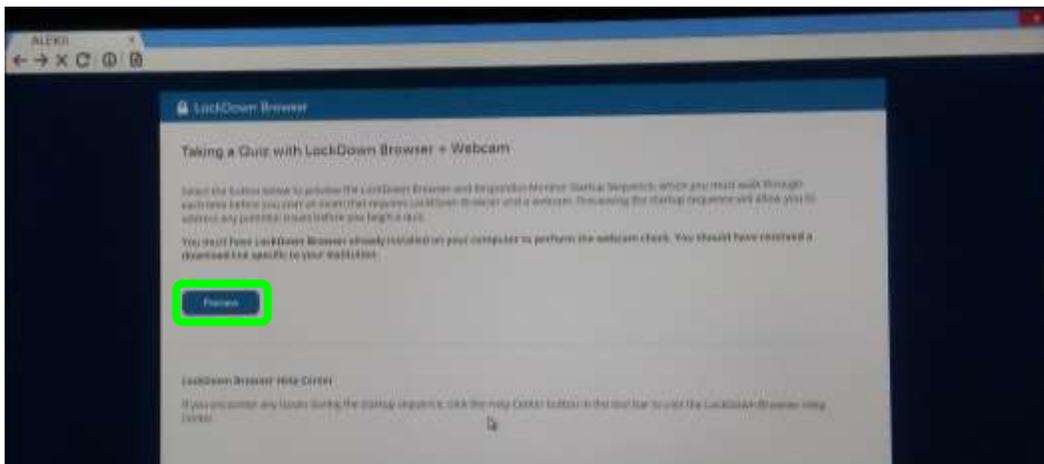


- Allow the device to open the Respondus LockDown Browser, if prompted.

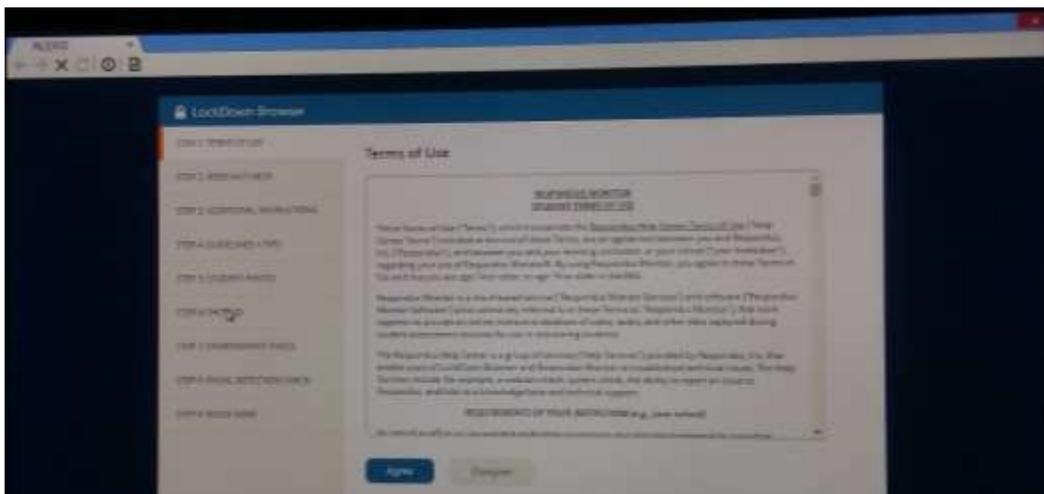


- If the installation is successful, the following page will be displayed. Notice only the ALEKS tab is available at the top of the page. **When using the LockDown Browser in the future, click on the circle with the letter i near the top left to change the magnification, this can be helpful with ALEKS graphs.**

Read the page about the LockDown Browser + Webcam. Click **Preview** to begin the startup sequence which you must complete to check your technology, identification, and environment before ALEKS proctored assignments.

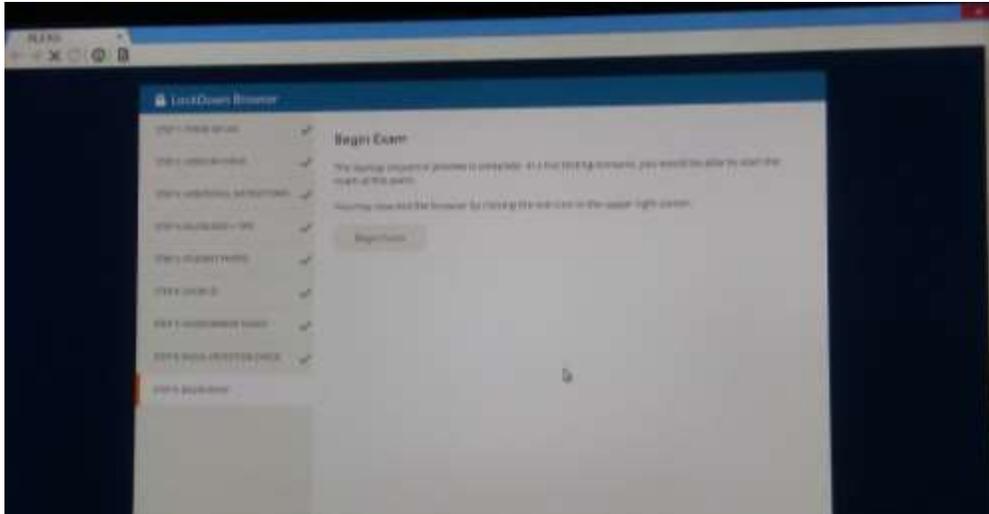


- Follow the steps shown on the screen. **Put your photo ID close to the camera, when asked.** Make any needed adjustments to the placement of your equipment or your testing environment to accomplish the tasks indicated.



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10. When you reach the Begin Exam page, you are done. Follow the directions on the page to Exit the browser.



11. When you exit the browser, then you should see to the previous ALEKS webpage. You will see a checkmark and the word **Installed** underneath Respondus Monitor (Webcam).



12. If the page shown on Step 8 is not displayed, then verify the device selection in Step 4. Complete Steps 4 – 10, if needed. Otherwise, click **Respondus LockDown Browser troubleshooting page** on the webpage.



## ATTENTION

During an actual test your face, upper body, and work surface must be visible on camera for the test to be valid. **DO NOT wear a hat or similar item during testing, since it can block the view of your face.** Tablets will need to be upright instead of lying flat on a surface. Determine what resources you have available to accomplish this before the testing date.

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## Practice Assignment

Instructors generally have an ALEKS assignment, so that you can practice using the Respondus LockDown Browser and adjust your web camera position to display your work area prior to completing the actual proctored assignment. In the following example, the practice assignment is named “Check Your LockDown Browser #1”.

Access the practice assignment in ALEKS by clicking on the menu icon (3 lines in top left corner), then click on Assignments.



Available assignments are in blue text and LockDown Browser + Webcam requirements noted under the type of assignment. Click on the name of the assignment.



On the introduction page for the assignment, click on **Launch LockDown Browser + Webcam** to start the assignment. When the LockDown Browser is not detected a note will appear indicating the browser was not installed. At that point, click on **Download LockDown Browser** on this introduction page and you will be prompted to complete the steps, shown at the beginning of this document.

